



PURCHASING AND SUPPLY SERVICES

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ADDENDUM

CONTRACT NUMBER ADDENDUM No. #4

Issued By: PRINCE GEORGE’S COUNTY PUBLIC SCHOOLS OFFICE OF PURCHASING AND SUPPLY 13300 OLD MARLBORO PIKE ROOM 20 UPPER MARLBORO, MARYLAND 20772-9983	Date of this Addendum: February 3, 2023 No. of Pages: 2	Proposal Submissions: February 14, 2023 @ 2:00 pm Eastern Standard Time
	PUR-RFP No.: 002-23	RFP Issuance Date: December 02, 2022
	TITLE: RFP 002-23 INFANTS AND TODDLERS’ SERVICE COORDINATION	

TO ALL PROSPECTIVE OFFERORS AND OTHER RECIPIENTS OF SOLICITATION DOCUMENTS

This Addendum is hereby made a part of the Contract Document which will be the basis of a Contract. This Addendum is issued to modify the original Solicitation Documents issued December 02, 2022. Prospective Offerors are requested to attach this Addendum to your Contract Documents. Receipt of this Addendum must be acknowledged in the Proposal Document (see Appendix B). Failure to do so may subject the Offerors disqualification.

THE PURPOSE OF THIS ADDENDUM IS AS FOLLOWS:

1) Respond to following questions.

1. **How many Service Coordinators are required by PGCPS to meet the needs of the program?**

Response: 10 service coordinators

2. **How many days and hours are the Service Coordinators expected to work each year? Are these 12 month positions (contrary to the number of days/hours listed on the financial proposal template)?**

Response: The Service Coordinators are expected to work 7 hours, 5 days a week for 12 months minus the days the school system offices are closed (ex. major holiday breaks and Federal holidays)



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- 3. Are Service Coordinators permitted to work from another site on days when the school system is closed?**

Response: Yes, they can work from another site if the school system is closed.

- 4. Will this RFP include the services of Family Mentors?**

Response: No

END OF ADDENDUM NO. #4